



RELIEF NURSERY
ECSE Specialist – Specialized Classrooms
Job Description

Position: Early Childhood Special Education Specialist - Specialized Classrooms
FTE: 30 – 36 hours / week
Supervised by: Mental Health Program Manager
Salary Range: \$20.90 – 24.40

Overview:

The Social Emotional Classroom at Relief Nursery provides mental health and early childhood special education services to children ages three through five years who meet eligibility requirements. The program serves 8 children, Monday through Thursday from 9:30-12:30 at Relief Nursery in Eugene. Enrolled families receive early childhood special education, child and family therapy, parenting support and education, family events, basic needs support and case coordination. In addition, all enrolled children are provided developmental behavioral pediatric assessment and monitoring on site through a partnership with the Child Development and Rehabilitation Clinic.

The Therapeutic Early Childhood Program / Preschool Promise classroom at Relief Nursery Robin Jaqua Child and Family Center in Springfield provides 900 hours per year of classroom time to preschool aged children using the Relief Nursery model. Children in this classroom who are eligible for early childhood special education receive consultation provided by the Relief Nursery ECSE Specialist - Specialized Classrooms.

Minimum Requirements:

- Master's Degree in Early Childhood Special Education or equivalent training and experience (TSPC licensure or eligibility for ECSE authorization).
- Experience working in an early childhood setting.
- Knowledge of state and federal laws and rules for early intervention and early childhood special education including, but not limited to, service coordination timelines, eligibility categories and requirements, due process procedures and confidentiality rules.
- Demonstrated ability to work as a team member, understand developmentally appropriate early childhood practices, and child guidance techniques consistent with a therapeutic approach.
- Knowledge of typical, atypical and delayed child development for children three to six years of age.

- Ability to communicate and work effectively and respectfully with a diverse population and understand the impact of trauma on children and families.
- Proficient in computer and related technology use.
- Ability to travel to and work in homes, preschool classrooms and community sites.
- Good physical stamina with the ability to lift children as well as bending, kneeling, sitting at child size tables and chairs and on the floor.
- Current valid driver's license with acceptable driving record/insurance coverage.
- Current Pediatric First Aid/CPR and Food Handler's cards.

Preferred:

- Bilingual in English and Spanish.
- Paid professional experience providing consultation to others in Early Intervention, Early Childhood settings.
- Paid professional experience conducting assessments and creating plans to support children with social, emotional, and behavioral challenges.
- Paid professional experience as lead teacher in an early childhood setting.
- Paid professional experience providing home visits to families.

Responsibilities:

1. Create and maintain a therapeutic, developmentally appropriate environment for children ages 3 through 5 years who have social, emotional and behavioral challenges in Relief Nursery's social emotional classroom.
2. Consult with relevant staff and families in the Preschool Promise / Relief Nursery classroom.
3. Write and monitor Individualized Family Service Plans and complete all required reports, assessments and other paperwork in a timely fashion for children on caseload. Record and store data in accordance with agency requirements.
4. Provide service coordination for all children on caseload.
5. Implement and support others (families, QMHAs, teachers, interns, etc.) in implementing the goals and objectives specified on the IFSP.
6. Facilitate collaboration and communication between professionals and parents involved with the child and family.
7. Write and implement behavior, social skills and sensory interventions.
8. Assist families to identify strengths, needs, goals, etc. to assist their child with special needs.
9. Schedule and conduct home visits, phone calls and meetings with families.
10. Along with the eligibility and placement team, coordinate and facilitate the child and family's transitions between programs.
11. Conduct assessments for children to identify eligibility for ECSE, to monitor progress and make changes when and where they are needed based on the data collected and analyzed.

12. Participate in designated team and all staff meetings, training and supervision.
13. Collaborate with Site Supervisors, QMHAs, Mental Health Program Manager, Counselors, Cooperating Professionals, Program Director, and other relevant individuals to plan meaningful curriculum, arrange the physical environment and debrief issues/challenges.
14. Maintain CEUs and other educational requirements of the position.
15. Maintain all required documentation and paperwork in accordance with Relief Nursery, Child Care Division, and other relevant standards.
16. Conduct job responsibilities in accordance with the NAEYC code of ethics, professional boundaries, confidentiality, and strength-based interactions.
17. Act in accordance with responsibilities and protocols set forth in Oregon Child Abuse Reporting laws and Relief Nursery policy.
18. Perform other relevant duties as assigned.

Relief Nursery offers medical and dental the 1st of the month after 60 days and 5 weeks paid vacation. Paid sick and personal leave and retirement 403(b) benefit package for all benefitted employees.

To apply, please send letter of interest and resume to Director of Administration and Human Resources, Dani Smith. danism@reliefnursery.org

Position open until filled.