

**RELIEF NURSERY
PEER SUPPORT SPECIALIST
JOB DESCRIPTION**

Position: Peer Support Specialist
FTE: Half Time 20 hours per week
Reports to: Program Supervisor
Evaluated by: Program Supervisor
Rate: \$13.30- \$17.20

Responsibilities: Peer Support Specialist staff will provide peer support to parents referred from all Relief Nursery programs. Peer support will consist of, and not be limited to home visits, telephone contacts, transportation, referrals and advocacy. They will work with the Program Supervisor to design and implement education, referral, and involvement in parent components of the program. Peer Support Specialist will be responsible for set up, cleanup of Relief Nursery classes, and support groups along with attending group activities to ensure that they are sufficiently supervised and cohesive. They will maintain a personal recovery program, if appropriate, as well as model recovery-appropriate behavior. Any additional duties as assigned by the Program Director or Program Supervisor.

Requirements:

1. Education & Experience: High School diploma or equivalent.
2. Familiarity with substance abusing population and people with disabilities.
3. Valid driver's license and proof of insurance.
4. Knowledge of community programs for treatment, housing, employment, and other support services.
5. Ability to work cooperatively with supervisor/ collaborative team and maintain frequent contact. Attend meetings and complete assigned paperwork in a timely manner.
6. Bilingual preferred but not required.
7. Complete Relief Nursery bus and van driver training and fill in for bus drivers on an occasional basis.
8. Complete front desk training and fill in for receptionist on an occasional basis.

Preferred Requirements:

1. Bilingual in English and Spanish
2. At least 1 year paid employment as a Peer Support or working with substance use individuals.
3. A.S. degree preferred
4. At least 1 year of paid employment working with DHS Child Welfare workers, staffing, collaborating and understanding DHS protocol.
5. Certified Recovery Mentor for Adult Addictions Peer Support Specialist, OHA, and/ or MHACBO approved.

Skills & Abilities:

1. Knowledge of alcohol and drug addiction and detoxification; community resources and recovery programs.
2. Communicate clearly, concisely and effectively in writing and in a timely manner.
3. Work well with parents and children of diverse backgrounds.
4. Work independently and as a team member.
5. Ability to function in crisis situations.

6. Bilingual preferred but not required.

Relief Nursery offers paid medical and dental after 60 days, generous vacation, sick, personal leave and 403b benefit package for all full time employees.

Pre-employment DMV check, drug screen and criminal background check required.

Closing date: will remain open until filled. Send resume and cover letter to: Relief Nursery, Attn: Thalassa, 1720 W.25th Ave. Eugene, Oregon. 97405.

Relief Nursery is an Equal Opportunity Employer