



## RELIEF NURSERY

### Part-time Qualified Mental Health Associate Early Childhood Social Emotional Program Job Description

Position: QMHA – Social Emotional Classroom  
FTE: 18 - 22 hours per week  
Starting Salary: \$19.00 - \$19.75 depending on qualifications and experience

#### **Program Overview:**

The Early Childhood Social Emotional Program at Relief Nursery provides behavioral health services and early childhood special education services to children ages 3 through 5 years who meet eligibility requirements. The program serves 8 children Monday through Thursday from 9:30-12:30 at Relief Nursery's Eugene site. Enrolled families will also receive child and family therapy, home visits, parenting support and case coordination.

#### **Minimum Qualifications:**

*Studies have shown that women and people of color are less likely to apply for jobs unless they believe they meet every one of the qualifications as described in a job description. We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you are interested in applying, we encourage you to think broadly about your background and qualifications for the role.*

1. Bachelor's degree in psychology, family services, social work, early childhood education or related field with **experience working in an early childhood setting**; or
2. A combination of associate's degree, Oregon Registry level 9 or higher and **appropriate experience**
3. Demonstrated ability to work as a team member, understand developmentally appropriate early childhood practices, and early childhood child guidance techniques consistent with a therapeutic approach
4. Positive background check clearance from the Healthcare Integrity and Protection Data Bank as specified by the Coordinated Care Organization contract
5. Excellent communication skills and an ability to support people who are under stress.
6. Ability to work effectively and respectfully with diverse individuals
7. Good physical stamina with the ability to lift and carry children, sit in child size chairs and on the floor, bend, and kneel
8. Proficient in computer use
9. Current valid driver's license with acceptable driving record/insurance coverage
10. Current Pediatric First Aid/CPR and Food Handler's cards

#### **Preferred Qualifications:**

1. Bilingual in English and Spanish
2. One year paid employment working in an early childhood classroom setting supporting children with social, emotional and behavioral challenges



**Responsibilities:**

1. Provide emotional, social, and behavioral support to young children during all program hours using Positive Behavioral Support Interventions, and attachment-based, relational engagement with children to promote healthy social-emotional development
2. Have the knowledge and ability to keep young children safe in accordance with applicable laws and regulations
3. Collaborate with team in implementing the goals and objectives specified on the child's IFSP (Special Education), and ISSP (Mental Health). Support data collection and documentation as needed
4. Collaborate with team in curriculum planning and program implementation.
5. Take the lead in all classroom "housekeeping tasks" including, but not limited to: preparation and cleanup, attendance, USDA meal counts
6. Conduct phone calls with families when needed
7. Assist with child/family orientation to program upon child's enrollment
8. Participate in designated team and all staff meetings, training, supervision and Relief Nursery special events, sometimes these are in late afternoons or evenings
9. Participate in a minimum of 24 hours of training per year and engage in other educational requirements of the position.
10. Act in accordance with responsibilities and protocols set forth in Oregon Child Abuse Reporting laws and Relief Nursery policy.
11. Perform other relevant duties as assigned

Candidates must pass a pre-employment drug screen, criminal records check, DMV records check and proof of automobile insurance.

To apply, please email a letter of interest along with a resume to Program Manager, Terrence Killian at [terreki@reliefnursery.org](mailto:terreki@reliefnursery.org)

Position open until filled.

Relief Nursery is an equal opportunity employer