



# Qualified Mental Health Associate

## Therapeutic Early Childhood Program

### Job Description

<b>Hours per week</b>	20-30 hours/week (0.5-0.75 FTE)
<b>Supervised by</b>	Mental Health Program Manager
<b>Location</b>	Eugene
<b>Starting wage</b>	\$19.00 – 20.00, depending on qualifications
<b>Signing bonus</b>	\$500

#### Overview

The mission of Relief Nursery is to prevent the cycle of child abuse and neglect through early intervention that focuses on building successful and resilient children and strengthening parents. Our staff work as a team to provide a unique array of comprehensive family support services from therapeutic classrooms to substance use disorder recovery support, that are easily accessible to parents with children birth to six years of age who are at high risk for abuse or neglect. At the core of the Relief Nursery is the belief in focusing on, and building upon, the strength of each family we serve.

We are currently hiring for a Qualified Mental Health Associate (QMHA) to work in our Therapeutic Early Childhood Social Emotional Program at Relief Nursery. The program provides behavioral health services and early childhood special education services to children ages 3 through 5 years who meet eligibility requirements. The program serves eight children Monday through Thursday from 9:30 am - 12:30 pm at Relief Nursery's Eugene site. Enrolled families will also receive child and family therapy, home visits, parenting support and case coordination. The QMHA will also provide skills training for young children outside of classroom hours, as scheduled with families and staff.

*Please note that Relief Nursery is a vaccinated campus. All staff must provide proof of COVID-19 vaccination to Relief Nursery showing full vaccination or staff must document their intention to become vaccinated.*

#### Responsibilities

- Provide emotional, social, and behavioral support to young children during all program hours using Positive Behavioral Support Interventions, and attachment-based, relational engagement with children to promote healthy social-emotional development
- Have the knowledge and ability to keep young children safe in accordance with applicable laws and regulations
- Collaborate with team in implementing the goals and objectives specified on the child's IFSP (Special Education), and ISSP (Mental Health). Support data collection and documentation as needed
- Collaborate with team in curriculum planning and program implementation.
- Take the lead in all classroom "housekeeping tasks" including, but not limited to: preparation and cleanup, attendance, USDA meal counts
- Conduct phone calls with families when needed
- Assist with child/family orientation to program upon child's enrollment



# Qualified Mental Health Associate

## Therapeutic Early Childhood Program

### Job Description

- Participate in designated team and all staff meetings, training, supervision and Relief Nursery special events, sometimes these are in late afternoons or evenings
- Participate in a minimum of 24 hours of training per year and engage in other educational requirements of the position.
- Act in accordance with responsibilities and protocols set forth in Oregon Child Abuse Reporting laws and Relief Nursery policy.
- Perform other relevant duties as assigned

#### **Minimum Qualifications**

*Studies have shown that women and people of color are less likely to apply for jobs unless they believe they meet every one of the qualifications as described in a job description. We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you are interested in applying, we encourage you to think broadly about your background and qualifications for the role.*

- Bachelor's degree in psychology, family services, social work, early childhood education or related field with experience working in an early childhood setting; or
- A combination of associate's degree, Oregon Registry level 9 or higher and appropriate experience
- Demonstrated ability to work as a team member, understand developmentally appropriate early childhood practices, and early childhood child guidance techniques consistent with a therapeutic approach
- Positive background check clearance from the Healthcare Integrity and Protection Data Bank as specified by the Coordinated Care Organization contract
- Excellent communication skills and an ability to support people who are under stress.
- Ability to work effectively and respectfully with diverse individuals
- Good physical stamina with the ability to lift and carry children, sit in child size chairs and on the floor, bend, and kneel
- Proficient in computer use
- Current valid driver's license with acceptable driving record/insurance coverage
- Current Pediatric First Aid/CPR and Food Handler's cards

#### **Preferred Qualifications**

- Bilingual in English and Spanish
- One year paid employment working in an early childhood classroom setting supporting children with social, emotional, and behavioral challenges

#### **Annual Benefits for Employees**

Relief Nursery employees working 30 or more hours per week enjoy the benefit of being a part of an organization that makes the world a safer and better place. A flexible work schedule and the benefits listed below round out the generous benefit package offered.



# Qualified Mental Health Associate

## Therapeutic Early Childhood Program

### Job Description

- Competitive Wage
- Medical Coverage (very low employee cost)
- Dental Coverage (very low employee cost)
- Flexible Spending Account
- Employee Assistance Program (EAP)
- 403(b) retirement plan with employer match
- 64 hours of paid sick leave per year, up to 128 hours of accumulated sick leave
- 5 weeks of paid vacation leave per year
- 2 paid personal days per year (add 1 additional day per each 5 years worked)
- Paid Holidays
- Paid Jury Duty time
- Mileage reimbursement
- Opportunity for internal growth and promotion, including access to professional development funds and training opportunities
- Public Service Loan Forgiveness (PSLF) qualifying employer

**Interested applicants, please email resume and cover letter to:**

Terrence Killian, Mental Health Program Manager

[terreki@reliefnursery.org](mailto:terreki@reliefnursery.org)

Pre-employment drug screen, criminal background check, DMV check, and proof of auto insurance required.

Position will remain open until filled.

**Relief Nursery is an Equal Opportunity Employer and a Drug-Free Workplace**