



Relief Nursery Board of Directors Member Roles and Responsibilities

Relief Nursery's mission is to prevent the cycle of child abuse and neglect by early intervention that focuses on building successful and resilient children, strengthening parents and preserving families. Relief Nursery provides a unique array of comprehensive family support service from therapeutic early childhood classrooms to alcohol and drug recovery support, that are easily accessible to low-income parents with children up to six years of age who are at risk for abuse or neglect.

EXPECTATIONS OF THE BOARD AS A WHOLE

As the governance and leadership body of Relief Nursery, Inc., and to satisfy its fiduciary duties, the board is responsible for

- determining the mission and purpose of the organization
- selecting and evaluating the performance of the Executive Director
- strategic and organizational planning
- ensuring strong fiduciary oversight and financial management
- fundraising and resource development
- approving and monitoring Relief Nursery's programs and services
- enhancing Relief Nursery's public image
- assessing its own performance as the governing body of the organization

EXPECTATIONS OF INDIVIDUAL BOARD MEMBERS

Each individual board member is expected to

- know the organization's mission, policies, programs and needs
- faithfully read and understand the organization's financial statements
- serve as active advocates and ambassadors for the organization and fully engage in identifying and securing financial resources and partnerships necessary for Relief Nursery to advance its mission**
- leverage connections, networks, and resource to develop collective action to fully achieve Relief Nursery's mission
- give a meaningful personal financial donation
- help identify personal connections that can benefit the organization's fundraising and reputational standing, and can influence public policy
- prepare for, attend and conscientiously participate in board meetings
- participate fully in one or more committees

BOARD MEMBERS ARE ALSO EXPECTED TO

- follow the organization's bylaws, policies and board resolutions
- sign and annual conflict-of interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings
- maintain confidentiality about all internal matters of Relief Nursery