



Evening Bus Driver / Child Care Provider

Job Description

Hours per week	Hours vary – typically 10-20 hours per week, Monday through Thursday evenings
Supervised by	Outreach Program Coordinator / Childcare Coordinator
Location	Eugene, Oregon and Springfield, Oregon
Starting wage range	\$18.71 - \$19.21

Overview

Relief Nursery provides comprehensive family support services that are easily accessible to families who are raising children birth through five years of age and who are experiencing high levels of stress. We provide early intervention that centers on building successful and resilient children and strengthening parents. Our staff work as a team to provide a unique array of support, from therapeutic classrooms and outreach programs, to parenting education, substance use disorder recovery support and more.

We are currently hiring for a part-time Evening Bus Driver / Child Care Provider to help support this mission. This position helps transport families to and from Relief Nursery, as well as ensures the safety, wellbeing, and general care of children birth through nine years of age attending Relief Nursery programming. You'll use a therapeutic approach, focusing on awareness of emotions and positive social interactions.

Applicants who are bilingual in English and Spanish are highly desired, although this is not a requirement.

This is an ideal position for anyone interested in exploring a career path at Relief Nursery or in social services. Our part-time staff receive competitive hourly rates, paid sick time, and opportunity for internal growth and promotion.

Responsibilities

1. Transport families to and from Relief Nursery for evening programs using Relief Nursery buses or vans
2. Provide therapeutic childcare for Relief Nursery families on site and in the community
3. Follow USDA guidelines in basic preparation and serving of nutritious food to children
4. Assist with classroom activity preparation and cleanup upon children's departure
5. Complete the daily responsibilities of the Childcare Coordinator when the Childcare Coordinator is off site, including but not limited to:
 - a. Documenting the number of children attending childcare
 - b. Ensuring that the classroom and kitchen are properly cleaned before leaving
 - c. Securing the entry doors and ensuring the alarms system is activated upon departure
 - d. Debriefing the night's events with the Childcare Coordinator

Minimum Qualifications

Studies have shown that women and people of color are less likely to apply for jobs unless they believe they meet every one of the qualifications as described in a job description. We are most interested in finding the best



Evening Bus Driver / Child Care Provider

Job Description

candidate for the job, and that candidate may be one who comes from a less traditional background. If you are interested in applying, we encourage you to think broadly about your background and qualifications for the role.

1. 21 years of age or older with at least three years of driving experience
2. Two-year degree in Early Childhood Education, Human Services, or related field or equivalent experience
3. Experience working with children ages birth to age nine years of age
4. Knowledge of developmentally appropriate practices and guidance principles
5. Willingness to support children and families experiencing poverty, stress, and other barriers and the ability to relate sensitively and non-judgmentally with both children and parents
6. Good physical stamina with the ability to lift and carry children, sit in child size chairs and on the floor, bend, and kneel
7. Current Pediatric First Aid/CPR and Food Handler's cards

Preferred Qualifications

1. Bilingual in English and Spanish

Interested applicants, please email resume and cover letter to:

Kelley Foley, Outreach Program Supervisor

kelleyfo@reliefnursery.org

Pre-employment drug screen, criminal background check, DMV check, and proof of auto insurance required.

Position will remain open until filled.

Relief Nursery is an Equal Opportunity Employer and a Drug-Free Workplace